



Sedlescombe Parish Council

Minutes of the **Meeting of the Finance Executive Committee**

held on Tuesday 15th April 2025 at 18:30 in Committee Room 2 of Sedlescombe Village Hall

Present:

Cllrs. Pauline Glew (PG)(chair), Jonathan Vine-Hall (JVH), Greta Anderson (GA), Beverley Coupar (BC), Keith Saunders (KS).

Mrs Jackie Scarff (Clerk/RFO)

Public participation session re matters on the Agenda at the Chairman's discretion.

There were no members of the public.

End of public participation.

Item	Item (C25.)	
42	To receive and accept Apologies (LGA 1972 s85 (1)) There were no apologies	
43	Interests in accordance with the Localism Act 2011 and the Council's Code of Conduct To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. Pecuniary Interests Other Interests (Non-Pecuniary) There were no interests to declare. To grant any requests for dispensation as appropriate. There were no requirements to grant any dispensations. Reminder any changes to register of interests should be notified to the clerk.	P
44	To consider the minutes of the finance executive committee meeting on 18th February 2025 for approval and signing as a true record. Resolved that the chair is authorised to sign the minutes held on 18 th February 2025 as a correct record.	
45	If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960 S1(2), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' There was no requirement to pass this resolution.	
46	To consider for adoption the following policies. Investment Policy Financial Reserves Policy Internal Control Policy Resolved: the three policies were adopted.	
47	Finance and Audit i To receive the monthly statement of accounts to 31st March 2025. This was circulated ahead of the meeting and the total reserves of £142,187.69 were noted. To receive the bank reconciliation to 31st March 2025. ii The bank reconciliation for Unity Trust bank was circulated before the meeting and it was noted that it reconciles to zero with the balance on 31 st March 2025 showing £26,495.07 held at Unity Trust Bank.	

<p>iii</p>	<p>To consider for approval invoices received including those paid as due. Resolved: The payments were approved as presented.</p> <p>Pauline Glew £14.29 Welcome pack postage and envelopes. Sedlescombe Village Hall £44.00 Hall Hire Road Safety Answers Ltd £1,410.00 RSA 1 traffic calming Maiden Accountancy Services £36.00 Payroll ESALC £452.20 ESALC & NALC Subscriptions Rialtas Business Solutions Ltd £243.60 software, support Rialtas Business Solutions Ltd £139.20 Making Tax Digital software/support Rother District Council BACS £569.40 Bin emptying Clerk £92.52 Salary reconciliation and Pavilion Supplies</p> <p>To review the budget v actuals for the year ending 31st March 2025 iv The report was noted. There were no major unexpected variances</p> <p>To review Earmarked Reserves for the year ending 31st March 2025 v The earmarked reserves were noted and no changes made.</p> <p>To review the initial statement of accounts report for the year ending 31st March 2025 and agree any actions required. vi The report was reviewed and there were no actions required.</p>	
<p>48.</p>	<p>To review the asset register and agree any actions required. The report was reviewed in detail The insurance values were discussed. Resolved: The clerk was asked to check the children’s play equipment values. The clerk was asked to review the insurance policy and confirm and cross check values against the asset register.</p>	
<p>46</p>	<p>Reports & Questions. To receive reports and questions from Members in brief, including items for next agenda. No further questions.</p>	